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| År  **\_** | Månad  **\_** | Anställningsform  Vikariat. för **\_**  AVA | Befattning  **\_** | Sektor/Förvaltning/Enhet  **\_** |

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| **Timrapporten avser kommun/bolag ­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| Namn  **\_** | Personnummer  **\_** |

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| **Dag** | **Arbetstid**  Fr om T o m | | **Rast** min | **Rast**  fr om | **Antal** tim | **Jour/Beredskap**  Fr om T o m | | **Övertid**  Fr om T o m | | **Kodsträng**  Ansvar Proj Verks Aktivit Obj/Fd | | | | |
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| 31 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | **Totalt antal timmar** | | |  |  | |  | |  | | | | |

**Måltidsavdrag Övrigt**

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| Antal  **\_** | Á-pris  **\_** | Summa  **\_** |

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| **\_**  Medarbetaren fyller i blanketten och lämnar till ansvarig chef för godkännande. |

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| **\_**  Datum | Underskrift medarbetare |  | |
| **\_**  Datum | Underskrift ansvarig chef | **\_**  Namnförtydligande ansvarig chef | Signatur/Datum  Lön, Soltak AB |

**Information**

**Skriv tydligt. Är blanketten inte läsbar eller fullständigt ifylld skickas den tillbaka vilket medför förlängd handläggning.**

**Chef bifogar undertecknat underlag i ärende genom Servicedeskportal för handläggning. Original sparas i kommun**

**Servicedesk portal** [**servicedesk.soltakab.se**](http://servicedesk.soltakab.se/)

**Chefer anställda i Kungälv använder** [**servicedesk.kungalv.se**](http://servicedesk.kungalv.se/Default.aspx#%7B%22__s%22%3A%22%2FwEXAQUDaHN0BRkjISEjTWFpbj1DcmVhdGVSZXBvcnQjISEjoVYgEBL%2BQwPFQwp0QfPaB4XmYlDrL%2BWPNjIvJ4lzNt8%3D%22%7D)